

EARN & LEARN PROGRAMME  
IN  
HUMAN CAPITAL  
MANAGEMENT  
2<sup>nd</sup> intake



**Contact**

Doris Teh at 6550-1023 or [doris\\_teh@nyp.edu.sg](mailto:doris_teh@nyp.edu.sg)

Martin Lee at 6550-1169 or [martin\\_lee@nyp.edu.sg](mailto:martin_lee@nyp.edu.sg)

Helen Tan at 6550-1061 or [helen\\_tan@nyp.edu.sg](mailto:helen_tan@nyp.edu.sg)

Raymond Chong at 6550-1179 or [Raymond\\_chong@nyp.edu.sg](mailto:Raymond_chong@nyp.edu.sg)

On-the-job training  
Classroom training  
Mentorship  
Work-based projects

Commencing in  
Apr / May 2018

## Incentives for Employers

(Up to \$15,000 grant per trainee)

1. Mentor / Trainer Grant of \$5,000 per trainee
2. OJT Blueprint Development Grant of \$5,000 per unique job scope
3. Administrative Grant of \$2,000
4. Additional OJT Grant capped at \$5,000 per trainee
5. Overseas Attachment Grant capped at \$8,000 per trainee

## Key Programme Features

1. Tight coupling of work and discipline of study
  - Placement of graduates with best matched companies
2. OJT as one of the key components of training
  - Training leading to industry recognized certificates will be conducted at the workplace through OJT
3. Well-structured training and career development programme
  - Practical applied skills embedded in the programme through OJT, facilitated learning and work-based projects

## Course Structure

12-month programme comprises two Post Diploma Certificates (PDCs) and OJT

### Post Diploma Certificate in Talent Acquisition and Management

- Talent Acquisition
- Talent Management
- HR Analytics
- Human Capital Management Project I

### Post Diploma Certificate in HR Business Partnering

- Organisation Development and Change Management
- Facilitation and Influencing Skills for HR
- Strategic Perspectives in HR
- Human Capital Management Project II

# RECRUIT THE BEST HR TALENT

## ELP Specialist Diploma in Human Capital Management

### COURSE DURATION

- A 12-month programme consisting of two 150-hour Post Diploma Certificates (PDC).
- Classes are conducted a few days per month over 12 months inclusive of OJT, classroom training, e-learning and workplace-based projects.

### CERTIFICATION

Participants who complete the course will be awarded the MOE-accredited Specialist Diploma in Human Capital Management and two Post-Diploma Certificates in Talent Acquisition and Management and in HR Business Partnering.

### COURSE AIMS

The programme aims to deepen the HR related knowledge and strategic HR competencies of the participants and equip them with the skills for career development in the field of Human Resource Management.